

# SACRED HEART PRIMARY SCHOOL

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## POSITION DETAILS: SPECIAL NEEDS EDUCATION ASSISTANT (INCLUSION SUPPORT)

This is a 0.8FTE temporary position from 5 June 2017 – 31 December 2017.

We are seeking a dynamic and enthusiastic Special Needs Education Assistant to join our innovative Inclusion Support Centre staff from 5 June 2017. This is an opportunity to join a school where the focus is on working with every student to reach their very finest potential in all aspects of their development.

Sacred Heart is a double stream co-educational school with 460 students from Kindergarten – Year 6. The school community has the benefit of having onsite an Early Learning Centre catering for 2 – 5 ½ year olds, an Out of School Hours Care service and an Inclusion Support Centre. The school enjoys a close relationship with the Parish and strong support from the parent community.

**START DATE:** 5 June 2017  
**FINISH DATE:** 31 December 2017  
**CLOSING DATE FOR APPLICATION:** 25 May 2017

**SELECTION CRITERIA:** Applications are invited from enthusiastic and innovative Special Needs Education Assistants with the following attributes:

- Demonstrate a desire to assist each student to achieve their potential and be able to assist with the learning opportunities provided for all students
- Demonstrate excellence in classroom management and relationship building skills
- Be able to assist with the personal care of students with special needs
- Possess a high degree of professionalism, flexibility, confidentiality and interpersonal skills
- Be an enthusiastic person with the ability to work as part of a very dedicated and committed team
- Work under the direction of the centre teachers
- Demonstrate creativity, initiative and a desire to continue to improve
- Willingly participate in school activities
- Make a positive contribution to the culture of Sacred Heart Primary School
- Have appropriate qualifications of Certificate IV and/or Special Needs Qualifications
- Hold a current First Aid Certificate (desirable)

Please submit a curriculum vitae, addressed to the Principal, **Mrs Miranda Swann** or email to [admin@shthorn.wa.edu.au](mailto:admin@shthorn.wa.edu.au) including the names and contact numbers of three referees, one of whom must be the current employer.

**Qualification/s Required:** Certificate IV / Special Needs  
**Working With Children Check Required** YES  
**Federal Police Clearance** YES



CATHOLIC EDUCATION  
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